FLIXBOROUGH PARISH COUNCIL

MINUTES of the ORDINARY MEETING OF THE COUNCIL HELD at THE VILLAGE HALL, HIGH STREET, FLIXBOROUGH

On Wednesday 21st October 2026 at 18.30

Councillors: Cllr Wilkinson (Chair), Cllr Lonsdale, and Cllr Sanderson
Also, in attendance: N. Wilkinson (Proper Officer/RFO), Ward Cllr R Ogg, Ward Cllr H Rowson
Members of the public: 1

Public Participation
One speaker

2610/01 **Apologies**
Apologies were received by Cllr McGee

2610/02 **Declarations of interests / dispensations**

a. Cllr Wilkinson – Personal – 2610/04

b. None

2610/03 **Minute approval**
Proposed: Cllr Sanderson, Seconded: Cllr Lonsdale
Resolved: That the council unanimously resolved to approve as a true and correct record the minutes from the ordinary meeting of the council that took place on 16th September 2026.

Proposed: Cllr Lonsdale, Seconded: Cllr Sanderson
Resolved: That the council unanimously resolved to approve as a true and correct record the minutes from the Extra Ordinary meeting of the council that took place on 11th July 2026.

2610/04 **Finance approval**

a. **Proposed: Cllr Sanderson, Seconded: Cllr Lonsdale**
Resolved: That the council unanimously resolved to approve the financial reconciliation paid in September 2026.

b. **Proposed: Cllr Lonsdale, Seconded: Cllr Sanderson**
Resolved: That the council unanimously resolved to approve the schedule of payments proposed for October and November 2026.

c. **Proposed: Cllr Lonsdale, Seconded: Cllr Sanderson**
Resolved: The Council acknowledges the results from the AGAR and its comments and notes them for the future.

d. **Proposed: Cllr Lonsdale, Seconded: Cllr Sanderson**
Resolved: The Council discussed the requirements for a new laptop for the Clerk, as well as software to support on-going work. A budget for the laptop was agreed at £600 maximum. Software packages were also agreed.

e. **Deferred:** The Council will look at the budget requirements and discuss at the next meeting.

f. **Deferred:** The Councill will look at the asset register and discuss at the next meeting.

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2610/05 **Report from Ward Councillors**

Cllr Ogg updated the council regarding:

- The rules around planning permission have changed, Cllr Ogg provided a copy of these to the Council today.
- There have been reports of fishing at the Blue Lagoon, and this is being investigated as there is no licensing for fishing in this area.
- Cllr Ogg attended the Roxby Waste Services appeal today. The Appeal Hearing was scheduled to sit for up approximately four days. During the first day of proceedings, the Inspector advised that no further evidence would be accepted and closed the evidential stage of the appeal. The Inspector subsequently retired to consider their decision, which could take a minimum of 2 weeks.

2610/06 **Vehicle Activated Speed Signage**

Information obtained from Highways at North Lincolnshire Council was presented to the Council regarding the placement of VASS. A Community Survey was suggested to gather opinions on which Speed Management option best fits Flixborough and Skippingdale.

Proposed: Cllr Wilkinson, Seconded: Cllr Sanderson

Resolved: To write up a Community Survey which will be circulated by Councillors.

2610/07 **Community Speedwatch Scheme**

A Community Survey was suggested to gather opinions on which Speed Management option best fits Flixborough and Skippingdale, and to try and identify potential volunteers if the Community Speedwatch Scheme nis to progress

Proposed: Cllr Wilkinson, Seconded: Cllr Sanderson

Resolved: To write up a Community Survey which will be circulated by Councillors.

2610/08 **Planning**

Inspectorates Ref 6011856

To await outcome of the decision panel.

Application No PA/2025/1529

The Council noted that its previously raised concerns regarding drainage within the reserved matters application have now been addressed. However, further concerns relating to the operation of the site have subsequently been brought to the Council's attention. Ward Councillors have escalated these matters to the relevant authorities, and the Clerk will continue to liaise with the Planning Department and monitor progress.

Proposed: Cllr Lonsdale, Seconded: Cllr Sanderson

Resolved: A change of decision will be withheld until a response is received from the Planning Officer regarding the complaints.

Application No PA/2026/937

Proposed: Cllr Wilkinson, Seconded: Cllr Lonsdale

Resolved: No issue to raise

Application No PA/2023/1238

Proposed: Cllr Sanderson, Seconded: Cllr Lonsdale

Resolved: No issue to raise

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2610/09 **Consultations**

- Conesby Data Centre – No further information received.

No action required at this time.

- Doncaster Sheffield Airport – Information has been circulated regarding the upcoming plans at DSA

No action required at this time.

2610/10 **Policy Updates**

- Community Emergency Planning Policy 2026

Proposed: Cllr Sanderson, Seconded: Cllr Lonsdale
Resolved: To accept the Community Emergency Planning Policy 2026 and begin work on the Community Emergency Plan 2026.

- Standing Orders 2025 NALC

Proposed: Cllr Lonsdale, Seconded: Cllr Sanderson
Resolved: To accept the Standing Orders 2025

- Document Retention Policy 2026

Proposed: Cllr Lonsdale, Seconded: Cllr Sanderson
Resolved: To accept the Document Retention Policy 2026

- Email Use Policy 2026

Proposed: Cllr Sanderson, Seconded: Cllr Lonsdale
Resolved: To accept the Email Use Policy 2026

2610/11 **Projects Working Group**

Paperwork relating to the Working Group was proposed to the Council and a discussion about its working guidelines was held.
Proposed: Cllr Lonsdale, Seconded: Cllr Sanderson
Resolved: To accept the Terms of Reference, Management Plan and Volunteer Register created to support the actions of the Projects Working Group.

2610/12 **Community Assets**

- Fire Re-Inspection has been arranged for 5th November 2026
- Inspection of the roof space by Pest Control has been arranged for 6th November 2026
- Mole Removal was performed and 2 moles were relocated
- Plumbing repair of a leak to the boiler took place on 19th November 2026

Proposed: Cllr Sanderson, Seconded: Cllr Lonsdale
Resolved: Payments for all services were approved

- Annual Inspection of the Play Park has taken place and no issues were reported.
- The fence repair tender has been accepted, and works will be arranged in November 2026.

2610/13 **Projects and Grants**

- Fern Community Fund have confirmed their satisfaction with our 2026/27 spend and confirmed their commitment to continue funding for 2027/28.
- Flixborough Grant Applications will open to the community once the funding requirements for ongoing and planned parish community projects have been assessed and budget provision confirmed.

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- The Council received an update on the Doubly Thankful Village Project. ongoing historical research associated with the Doubly Thankful Village Project has highlighted opportunities to broaden the scope of the project. Preliminary work is being undertaken by Cllr Sanderson, with recommendations on the project's future development to be brought to the next meeting.
- Play Park Project will continue with the fence repairs planned for November 2026. Other items will be ordered to be installed before the end of the year.
- The Council propose approaching North Lincolnshire Council Highways regarding installation of bollards near the bus shelter. Cllr Lonsdale will forward pictures of the area to give emphasis to the safety aspect of the project.

2610/14 **Community Survey**

There has been no further progress with the existing Community Survey however, a new Community Speed Survey will be drafted for Councillors to circulate.

2610/15 **Events**

- Our recent MacMillan Coffee Morning event raised an amazing £855.55. We will receive a certificate to confirm this in the post. Flixborough Parish Council want to thank all the Volunteers involved in the running of the event and to all those who attended and donated generously.
- The Christmas Craft Fayre plans are under way and only 2 tables remain.
- Plans for a Monthly Councillor Drop In have been postponed for the time being.
- The Neighbourhood Policing Event has its 2nd event planned soon and the Council will support this by pushing advertising on its Facebook pages.
- The Warm Welcome Hub has its first event planned for 7th November, there on after it will run on the first Saturday of every month. All are welcome to attend.

2610/16 **Council Training and Events**

a. **Update on training recently undertaken by member.**
The Clerk has attended training on 'Preventing Harassment in the Work Place', 'New Clerk Finance' and 'Confident Communication part 1 and 2'.
Councillor McGee completed her Food Hygiene Certificate level 2.

b. **To approve any payments for training or events**

c. **To note forthcoming training and events**
All training has been sent to Councillors

2610/17 **Clerks Report**

The Clerks report was received.

- No update regarding PROW 169.
- No update regarding Flixborough Inn.
- No update regarding Joton, Flixborough Incident Cabinet. To be removed as an action.
- No further updates.

2610/18 **General Updates**

The next NATS meeting is on

The next Town and Parish Council Liaison meeting which will be held on Thursday 19th November, 7pm and will be held in FO1e, the Conference Room, Church Square House.

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2610/19 **General Correspondence**

- Informal Evening for Parish and Town Councillors – date pending
- Email from parish resident regarding the Church Yard was discussed and Councillors confirmed that no existing arrangement is in place to attend to any issues around the Church Yard. The Clerk will reply to the Resident.
- The Clerk received a phone call from a distressed resident with issues regarding the building on Land Behind no20 Burton Road. The Resident was invited to attend the Parish Meeting and spoke with Councillors.

2610/20 **Agenda for Next and Future Meetings**

- Policy Updates – Code of Conduct, Disciplinary Procedure
- Purchase of additional storage for the Village Hall and conversion of the cleaning cupboard
- Updates regarding Speed Scheme Community Poll
- Christmas Decorations for the Village Hall
- Events Calendar – 'Best Christmas Jumper' at the Christmas Fayre, 'Best External Light Display', 'Best Christmas Tree' as a Facebook Competition

2609/22 **Date of Next Meeting**

To confirm the date, time and location of the next meeting:
Date: Wednesday 18th November
Time: 18:00
Location: Flixborough Village Hall

Meeting Closed at 21:00

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